

**RECORD OF EXECUTIVE DECISIONS – JOINT WORKING**

CBC:LEADER		Date of Decision 13.03.2017	
BDC: LEADER			
NEDDC:LEADER			
Title Reference: Minutes			
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A		Delegation Reference:	CBC: R080L BDC: NEDDC:
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status	Notice of Key or Private Decision		Authorised By: N/A
	General Urgency	N/A	
	Special Urgency	N/A	
	Exempt Urgency	N/A	
Record of Decision:			
That the notes and the Record of Decisions of the Joint Board meeting held on 12 September, 2016 be noted.			
Reasons for Decision:			
To note progress on joint working.			
Alternative options considered and rejected (if any): N/A			
Declarations of interests: None			
Decision subject to call-in: No Date of implementation if not called in: N/A			
Date Record Issued 13.03.2017 Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk			

CBC:LEADER		Date of Decision 13.03.2017		
BDC: LEADER				
NEDDC:LEADER				
Title Reference: Chesterfield and North East Derbyshire Credit Union – Business Plan 2016 – 2019				
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A		Delegation Reference: CBC: R080L BDC: NEDDC:		
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>	
Decision Status	Notice of Key or Private Decision		Authorised By: N/A	
	General Urgency			N/A
	Special Urgency			N/A
	Exempt Urgency			N/A
Record of Decision:  That the report be noted				
Reasons for Decision:  To note the progress on the Chesterfield and North East Derbyshire Credit Union.				
Alternative options considered and rejected (if any): N/A				
Declarations of interests: None				
Decision subject to call-in: Yes Date of implementation if not called in: 20 March 2017				
Date Record Issued 13.03.2017 Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk				

CBC:LEADER		Date of Decision 13.03.2017		
BDC: LEADER				
NEDDC:LEADER				
Title Reference: Internal Audit Consortium Progress Report 2016/17 and Draft Business Plan 2017/18				
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A		Delegation Reference: CBC: R080L BDC: NEDDC:		
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>	
Decision Status	Notice of Key or Private Decision		Authorised By: N/A	
	General Urgency			N/A
	Special Urgency			N/A
	Exempt Urgency			N/A
Record of Decision:				
<ol style="list-style-type: none"> <li>1. That the progress made by the Internal Audit Consortium be noted.</li> <li>2. That the revised Business Plan (budget) for 2016/17 and the draft Internal Audit Consortium Business Plan (and associated charges) for 2017/18 be approved.</li> <li>3. That the accumulated surplus of the Internal Audit Consortium at the 31 March, 2017 (less £20,000 to be held as a working balance) be distributed to the partner authorities.</li> <li>4. That an annual report on the outcome of the operation of the Internal Audit Consortium for 2016/17 be submitted to the Joint Board following the year-end.</li> </ol>				
Reasons for Decision:				
<ol style="list-style-type: none"> <li>1. To enable members to be aware of the progress made by the Internal Audit Consortium.</li> <li>2. To enable the Consortium resource availability to be kept under review.</li> <li>3. To enable the partner authorities to budget for the Consortium charges for 2017/18.</li> </ol>				
Alternative options considered and rejected (if any): N/A				
Declarations of interests: None				

Decision subject to call-in: Yes

Date of implementation if not called in: 20 March 2017

Date Record Issued 13.03.2017

Contact Officer: Rachel Lenthall, Chesterfield Borough Council

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CBC:LEADER		Date of Decision 13.03.2017		
BDC: LEADER				
NEDDC:LEADER				
Title Reference: External Review of Internal Audit				
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A		Delegation Reference: CBC: R080L BDC: NEDDC:		
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>	
Decision Status	Notice of Key or Private Decision		Authorised By: N/A	
	General Urgency			N/A
	Special Urgency			N/A
	Exempt Urgency			N/A
Record of Decision:				
<ol style="list-style-type: none"> <li>1. That the results of the external review of internal audit be noted.</li> <li>2. That the action plan that had been put in place to address the recommendations arising out of the review be approved.</li> </ol>				
Reasons for Decision:				
To ensure that Members are aware of the results of the external review of internal audit that is required by the Public Sector Internal Audit Standards.				
Alternative options considered and rejected (if any): N/A				
Declarations of interests: None				
Decision subject to call-in: Yes Date of implementation if not called in: 20 March 2017				
Date Record Issued 13.03.2017 Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk				

## **Notes to Record of Decisions (Joint Working):**

### **CBC - CALL-IN REQUESTS**

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Joint Board meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Joint Board meeting.*

### **BDC - CALL-IN REQUESTS**

*All Key Decisions come into effect **five working days** after the meeting unless three members give notice in writing to the Governance Manager requesting to call in the decision. The call-in request should be on a **completed 'call-in' request form and include the names and signatures of the three signatories**, the decision making principles it is believed have been breached and also the reasons for this. Non Key Decisions may not be called in.*

### **NEDDC - CALL-IN REQUESTS**

*The implementation of key decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the **Chair or Vice Chair together with three other members of any Overview and Scrutiny committee** may object to a key decision and call it in. Non-Key decisions cannot be called in at North East Derbyshire District Council.*